



**The Guide Association - Lincolnshire South County
AWARD OF RECOGNITION AND APPRECIATION
Nomination Form**

All nominations should be made without the knowledge of the nominee.
Please refer to the Notes and Guidelines and complete all three sections.
Return this form to the County Awards Committee Chairman awards@gglincssouth.org

<p>Section 1 Details of Nominee:</p> <p>Title: (Miss/Mrs/Ms/Mr/Other)</p> <p>Surname:</p> <p>Forename(s):</p> <p>Home address</p> <p>Postcode</p>	<p>Guiding details</p> <p>Unit/guild:</p> <p>District:</p> <p>Division:</p> <p>Appointment(s) held at time of nomination:</p>
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<p>Section 2 Details of Nominator:</p> <p>Title: (Miss/Mrs/Ms/Mr/Other)</p> <p>Surname:</p> <p>Forename(s):</p> <p>Home address:</p> <p>Postcode:</p> <p>Tel: E-mail</p>	<p>Guiding details</p> <p>Unit/guild:</p> <p>District:</p> <p>Division:</p> <p>Relationship to Nominee:</p> <p>I have known the nominee for ____ years. I have submitted details that are true to the best of my belief and recommend the nominee to receive an award.</p> <p>Signed:</p> <p>Date:</p>
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For County use:

Date received:	Recommended to CC:	Endorsed by CCs Signature:
Date considered:	Yes/No	Date award presented:

Section 3

Please give all relevant details of the Nominee to help the committee come to a decision about the award: e.g. What they have done, when they did it, how long they have been doing it, who was involved, etc.

NOTES AND GUIDELINES

The Guide Association - Lincolnshire South, Award of Recognition and Appreciation -- also known as “The Imp”

This Award is for service in the County over and above ‘the norm’. It is presented in a pouch & accompanied by a framed certificate.



This award is open to anyone giving service to Girlguiding Lincolnshire South County including Young Leaders, Guiders, Commissioners, Unit Helpers, non-uniformed appointment holders, Trefoil Guild members, and supporters without an appointment.

Nominations should not be made as a leaving or retirement “gift” and the award is not intended to replace or substitute County, Region, or Girlguiding Association awards already in existence.

Nominations can be made by anyone associated with Girlguiding Lincolnshire South County with or without the knowledge of the District or Division Commissioner but must be without the knowledge of the nominee.

The County Awards Committee will meet at least twice a year to consider all nominations. In ‘special’ circumstances applications with a covering letter should be sent to the Awards Chairman if it is essential that the award be considered at short notice.

One or more of the following criteria should be met for an application to be considered:

- a. Someone **not** holding any appointment but giving regular or one-off outstanding service, support and commitment to their local Guiding unit(s), District, Division, or the County.
- b. Someone holding an appointment who has given outstanding service and commitment considered over and above the “call of duty”.
- c. Someone identifying a Guiding need in their locality and by using their own initiative has worked to fulfil that need.
- d. Someone who organizes an event on behalf of the County or a one-off event in their locality, showing outstanding skills and service during that time.

The committee will make recommendations to the County Commissioner about each individual case. All nominations will be considered on their own individual merit. There is no limit to the number of times a person can be nominated. The County Commissioner will make the final decision to make the award or not.

Following a decision the nominator will be told the outcome and, if the award is confirmed, the nominee will receive a letter advising them of the award with details of the presentation.

Please send your completed application forms to the Girlguiding Lincolnshire South Awards Committee Chairman by email (pdf) awards@gglinccsouth.org or post. Forms can be sent at any time throughout the year but the deadlines for consideration at meetings are the 31st July and 31st January.